

HAMMOND URBAN ACADEMY, INC.
School Board Meeting Minutes Noted

August 17, 2017

In Attendance:

Board Members:

Kris Sakelaris (Board President)
Lori Lambert (Board Member)
Gus Lopez (Board Member)
Heather Garay (Board Member)
Owana Miller (Board Member)
Janet Venecz (Board Member)
Anne Herbert (Board Member)
Mira Projovic (Teacher Board Member)
Daliz Suarez (Student Board Member)

School Representatives

Dr. Sean Egan (School Leader)
Dennis Small (Business Manager)

Not in Attendance:

Dave Ryan (Board Member)
Mark McLaughlin (Board Member)
Ross Smith (IT Director)
Arthur Young (Dean of Students)
Kevin Smith (Attorney)

Board meeting was called to order at 4:03 p.m by Board President Kris Sakelaris.

Motions Approved by School Board

- *Motion to approve July 2017 meeting minutes* — Gus Lopez motioned; seconded by Anne Herbert. All in favor motion approved 9-0.
- *Motion to approve July Finance Report* — Owana Miller motioned; seconded by Anne Herbert. All in favor motion approved 9-0.
- *Motion to approve updated student handbook for the 2017-18 school year* — Anne Herbert motioned; seconded by Janet Venecz. All in favor motion approved 9-0.
- *Motion to adjourn-* Anne Herbert motioned; seconded by Marty Weilgos. All in favor approved 9-0.

New Correspondence

- None

School Leader Report

Committee Reports

- **Finance Committee-** Did not met. Heather Garay sent Kris Sakelaris a list of possible dates for the next meeting. Kris asked committee members to let her know what date works best for them. She is also asking the committee to make the HAST Compensation Model a top priority for the next meeting.
- **Fundraising Committee-** Did not met. Dave Ryan will be calling a meeting shortly.

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- **Personnel Committee-** Kris Sakelaris, reporting for Mark McLaughlin, announced Dr. Egan had his yearly evaluation today. The board would like Dr. Egan to continue as principal & he would also like to continue. He is asking that his contract be for the same yearly terms offered for Calumet College.

Discussion Notes

- New board members, including Marty Weilgos, Daliz Suarez & Monica Rubio, introduced themselves to current members.
- Kris Sakelaris, Dave Ryan & Lori Lambert all came to the staff breakfast to welcome back teachers & other staff members. Kris Sakelaris also came the first day of school where she visited all classrooms, teachers & students.
- Kris Sakelaris announced new committee assignments for members:
 - Finance: Heather Garay (chair), Gus Lopez & Monica Rubio
 - Fundraising: Dave Ryan (chair), Lori Lambert, Anne Herbert, Mira Projovic & Daliz Suarez
 - Personnel: Mark McLaughlin (chair), Owana Miller & Janet Venecz
- Dr. Egan has document packets for new board members containing among other things: the staff handbook, the board handbook & HAST Compensation Model.
- Dr. Egan presented the board with an updated version of the student handbook. He explained a few changes & members voted. Changes included separately in minutes.
- Open house is this coming Wednesday & Kris asked board members to attend if they could. Anne Herbert inquired if members could get name tags & Kris said she would do her best in such a short time.
- HAST currently has an 80-85% collection rate for student iPad insurance. This is the most successful first month of school collection the school has experienced since its beginning.

Board Financial Inquiries

- From the July financial reports:
 - \$57,698.26 to Apple INC for lease payments on the new iPads purchased for the upcoming school year. This cost covered by a technology grant received.
 - \$39,257.55 to TC Networks, INC for wireless/firewall upgrade for the new iPads. This cost covered by a technology grant received.
 - \$30 to Commercial Food Systems INC for a new breakfast sign. The sign was required by the state because the school offers breakfast now as well as lunch.
 - \$4,725 to RSM US LLP for professional services. This is to prepare us for the next audit.
 - \$498 to Hammond National Company. This is the bond renewal & iPad lease fee.
 - \$482 was credited to HAST from Apple iTunes for fraudulent charges. Someone in CA had acquired the credit card number.
- Dennis Small reported he will be installing a new policy this school year where he will no longer accept checks for student balances during the last 2 weeks of school. Parents & students will need to pay outstanding fees with cash. Gus Lopez inquired if the school has thought about setting up a way to accept credit/debit cards. Kris Sakelaris said she will ask Monica Rubio to do a cost/benefit analysis on the idea at the next board meeting. Lori Lambert asked if there was a way to set up a pay portal on the school website for parents to use to pay fees. She thinks the convenience of paying on line will help parents with multiple students.
- In another cost cutting measure, Dennis reported he has purchased 40 new toilet paper dispensers as well as 10 paper towel dispensers.

New Business

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Public Comment

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- None

Meeting Adjourned at 5:12 p.m.