HAMMOND URBAN ACADEMY, INC.
Board Meeting Minutes
July 21, 2011

The meeting was called to order at 4:56. In attendance were: Kris Sakelaris, Sheldon Cutler, Mark McLaughlin, Kim Poland, Dana McCue and Jerry Gomez. Also present were Jeff Jackman, Bill Hutton, Dr. Sean Egan, Debbie Snedden, Matt Tomczak and Leslie Otero

Absent: Dave Ryan and Owana Miller
Motion to approve 6/16/11 meeting minutes
S. Cutler motioned; seconded by K. Poland
Motion carried 5-0

No new correspondence

Construction status:

Hutton and Gariup have informed the board that date of completion will be 8/24/11. There is progress on the 1st floor and 2nd floor as well as the outside of the building.

Discussion:

- Final occupancy inspection is scheduled for 8/22/11
- Mr. Tomczak will investigate what's the delay with Comcast and Nipsco
- Board has decided to go with Hutton's original design that will not include a fence or curb for the North Alley.
- Traffic flow for student drop-off and pick-up
- Board has appraisals for properties on Ann Street. Funds are available for property purchase and meeting has been scheduled with owners to discuss offer to free up traffic concerns
- Final building cleaning schedule

Motion to approve change order for $37,038 under Bid Package 1
M McLaughlin motioned; seconded by S. Cutler
Motion carried 5-0.

School Report:

- Administrative contracts to be provided at next meeting
- St. Catherine of Sienna move completed 7/13/11
- Smart board proposals with a possible bid under $100,000
- Microbiology/Chemistry lab equipment order
- Data comparison state wide should be available at next board meeting
- Webinar with Power School to prepare data transfer

- New hires teachers and maintenance staff

Audit Status:

S. Cutler declared that the form 990 is in its final stage of completion. M. Tomczak needs to complete details and forward it early next week to J. Jones at McMahon.

Board has been informed that Quickbooks is not compatible with Mac/Apple platform. Matt Tomczak will find software for accounting and audit purposes. This is a top priority.

Motion to approve payments related to M. Tomczak ledger
S. Cutler motioned; seconded by M. McLaughlin
Motion carried 5-0

New Business:

- Time capsule content: Technology, student items (iPods, flash drives, DVD's and yearbooks)
- Invitation only event; Dr. Egan is to provide a list to board of invited staff
- Selection of student ambassadors for both 8/25 and 8/26 for public and private events.
- Public open event is scheduled for Friday 8/26 at 3:30 p.m.
- Board recommends a teacher liaison who can report to the Board. A person will be voted by the staff and for the staff.
- Bond payment has been made in July instead of August.

Motion to Adjourn 6:35 p.m.

J. Gomez; seconded by M. McLaughlin
Motion carried -0

Public comment

None