

**HAMMOND URBAN ACADEMY, INC.**  
**School Board Meeting Minutes Noted**  
**December 13, 2012**

In attendance were:

***Board Members:***

Kris Sakelaris (Board President)  
Mark McLaughlin (Board Member)  
Dave Ryan (Board Member)  
Kim Poland (Board Member)  
Owana Miller (Board Secretary)  
Dana McCue (Board Member)  
Jerry Gomez (Board member)  
Tom Dabertin (Board Member)  
Rick Calinski (Board Member)  
Janet Venecz (Board Member)

***School Representatives***

Dr. Sean Egan (School Leader)  
Matt Tomczak (Business Manger)  
Kris Kanter (Attorney)  
Debbie Snedden (Curriculum Director)  
Bill Hutton (Architect)  
Leslie Otero (Executive Assistant)

Board meeting was called to order at 4:16 p.m. by Board President

**Motions Approved:**

1. *Approval of November 15, 2012 meeting minutes* - Rick Calinski motioned; seconded by Kim Poland. All in favor motion approved 9-0
2. *Approval of payments* - Tom Dabertin motioned; seconded by Janet Venecz all in favor motion approved 9-0

**No new correspondence**

***Discussion Notes:***

- Dr. Egan's school monthly progress report (Please see attachment)
  - i. Human Capital Management
  - ii. Instructional Leadership
  - iii. Personal Behavior
  - iv. Building Relationships
  - v. Culture of Achievement
  - vi. Organizational, Operational and Resource Management
  - vii. Counselor update
  - viii. Discipline update
  - ix. Enrollment
- IDOE New A-F Metrics calculating grades (Please see attachment)

- Dr. Egan and Mrs. Snedden have met with all teachers individually to discuss in detail school improvement, student performance this year, and how best to assist students.
- Title 1 teacher assistant has been approved and is state funded. This new staff member will be working specifically with the students that have been identified in the lowest 25 percentile and have been referred by NWEA reports, teacher recommendations, discipline reports and current classroom grades.
- Dr. Egan reviewed and approved the purchase of software that will prepare middle school students for ISTEP exams. The software will also include an ECA package that the High School students can use as tutorials during advisory in the homeroom periods, especially at the 10<sup>th</sup> grade level ECA tests in Math, Biology, and English/Language Arts.
- HAST is part of a state-funded Indiana Council of Higher Education (ICHE) grant with PUC and School city of Hammond, Hobart Public School, Crown Point Public Schools, and Ivy Tech. The purpose of the grant is to analyze high school juniors and seniors' college readiness based on test scores and school preparation.
- As a part of the upcoming Strategic Planning process, we will be forming committees (most likely the following: operations, curriculum/academics, and community relations). Board members are recommended to participate and commit to the drafting process for this plan.
- Meeting with the 10<sup>th</sup> grade students and parents is being scheduled to discuss required effort and appropriate academic intervention.
- 10<sup>th</sup> and 11<sup>th</sup> grade students took the PSAT. The State Department of Education paid for the 10<sup>th</sup> grade student tests. For those students at the Junior class level who took the test (54 of 70), parents were responsible to pay the testing fee of \$14/student.

### **New Business**

School Board has discussed Dr. Egan's essential responsibility as Hammond Academy school leader and future contract options. Board member Jerry Gomez will meet with Dr. Egan after the holidays to discuss this further.

### **Public comment**

No public comment at this board meeting.

### **Motion to Adjourn 4:46 p.m.**

Janet Venecz motioned; seconded by Kim Poland all in favor motion carried 9-0